



Virginia Enterprise Zones

SURVEY OF ZONE CONDITIONS

EZ-3-S

LOCALITY

Zone Name: _____

Virginia Enterprise Zone #: _____

**Virginia Department of
Housing and Community Development
501 North Second Street
Richmond, VA 23219-1321
(804) 371-7030**

INSTRUCTIONS FOR COMPLETING THE SURVEY OF ZONE BUSINESS CONDITIONS (FORM EZ-3-S)

The Survey of Zone Business Conditions provides uniform baseline data on business conditions in Enterprise Zones that is used to evaluate the effectiveness of the Program.

The Survey of Zone Business Conditions should be submitted to the Department of Housing and Community Development (DHCD) on Form EZ-3-S no later than 90 days from the date of zone designation. Questions regarding this survey form may be directed to Enterprise Zone Staff at (804) 371-7030.

ADMINISTRATION INFORMATION

Locality: Provide the name of the locality in which the zone is located. In the case of a joint enterprise zone provide the names of all the jurisdictions.

Date: Provide the date Survey of Zone Business Conditions is submitted to DHCD.

Chief Administrator and Phone: Provide the name and phone number of the locality's chief administrator.

Designated Contact Person and Phone: Provide the name and phone number of the person who can answer questions about the survey.

Address: Provide the address of the office of the chief administrator.

PART I. Zone Business Characteristics

Provide the number of establishments and current employment level for each North American Industry Classification System (NAICS) division in Part I. **Do not include statistics on government establishments or government employment.**

Data for employers covered under the Virginia Unemployment Compensation Act may be of assistance in compiling this information. This data is included in the Special Area by Industry Listing. Contact your Planning District Commission to access this information. Data for establishments or employees, exempt from paying unemployment insurance (e.g., railroad employees, self-employed) may be obtained by conducting a survey.

PART II. Zone Investment Activity

Section A:

Provide the number of building permits and the total dollar value for each type of permit listed in Part II, Section A. Provide this information only for permits issued within the enterprise zone from April 30, 2002 through May 1, 2003.

The information on building permit activity required in Part II, Section A should be available from local building department records.

Section B:

By signing in Part III, the locality not only assures that the information is complete and accurate, but also that the locality will identify and sell any surplus public land with the timeframe stated in the program regulations.

PART III. Assurances

Chief Administrator and Title: Provide the signature and title of the locality's chief administrator. In the case of a survey completed for a joint enterprise zone, provide the signature and title of the chief administrator of the jurisdiction which is acting as program administrator.

Date: Provide the date on which the Survey of Zone Business Conditions is signed by the chief administrator (or clerk).

**SURVEY OF ZONE BUSINESS CONDITIONS
VIRGINIA ENTERPRISE ZONE PROGRAM**

Locality _____ Date _____

Chief Administrator _____ Phone _____

Designated Contact Person _____ Phone _____

Address _____

I. ZONE BUSINESS CHARACTERISTICS

Using up-to-date data, either from a recently conducted survey or other current source, indicate the number of establishments and current employment level for each North American Industry Classification System (NAICS) division listed below. **Do not include government establishments or government employment.**

NAICS Division	Number of Establishments	Total Employment
Agriculture, Forestry, Fishing and Hunting		
Mining		
Utilities		
Construction		
Manufacturing		
Wholesale Trade		
Retail Trade		
Transportation and Warehousing		
Information		
Finance and Insurance		
Real Estate and Rental and Leasing		
Professional, Scientific, and Technical Services		
Management of Companies and Enterprises		
Administrative and Support and Waste Management and Remediation Services		
Educational Services		
Health Care and Social Assistance		
Arts, Entertainment, and Recreation		
Accommodation and Food Services		
Other Services		

Locality _____

II. ZONE INVESTMENT ACTIVITY**Section A: Number and Value of Building Permits**

For each type of permit listed below, indicate the number and dollar value of permits issued within the enterprise zone from April 30, 2002 through May 1, 2003.

April 20, 2002 through May 1, 2003		
Type of Permit	Number of Permits	Dollar Value (\$1,000)
Nonresidential Structures:		
New Construction		
Alterations/Improvements/Additions		
Single-Family Residential Structures:		
New Construction		
Alterations/Improvements/Additions		
Multi-Family Residential Structures:		
New Construction		
Alterations/Improvements/Additions		
Mobile Homes (number of permits only):		

Locality _____

II. Zone Investment Activity (continued)

Section B: Sale of Surplus Public Land

With our signature below, we hereby agree to identify and sell surplus public land according to the guidelines set forth in Section 13 VAC 5-111-370 of the Enterprise Zone Program Regulations.

III. Assurance

To the best of my knowledge, the information contained herein is complete and accurate.

Chief Administrator

Title

Date